

**AGENDA ITEMS ON FILE FOR CONSIDERATION AT THE MEETING OF THE
MONTEBELLO CULTURE & RECREATION COMMISSION
THURSDAY, MARCH 21, 2019 AT 5:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

CULTURE & RECREATION COMMISSION

BYRON JACKSON
VICE-CHAIRPERSON

HENRY FIMBRES
COMMISSIONER

OLIVER JIMENEZ
COMMISSIONER

STAFF

DAVID SOSNOWSKI
DIRECTOR OF REC. & COMM. SERV.

JACOB CASTILLO
COMMUNITY SERVICES COORDINATOR

OPENING CEREMONIES

CALL MEETING TO ORDER – Vice-Chairperson Jackson

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES FOR NOVEMBER 15, 2018

APPROVAL OF AGENDA FOR MARCH 21, 2019

PRESENTATION

1. **NONE SCHEDULED**

In compliance with the Americans with Disabilities Act, we can arrange for special assistance to participate in this meeting by contacting the Montebello Department of Recreation and Community Services Office at 323/887-4540. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)

COMMISSION COMMITTEES

2. **Sports Committee (Henry Fimbres/Vacant) – No Report Scheduled.**
3. **Beautification Day Committee (Byron Jackson/Vacant) – No Report Scheduled.**
4. **Grants Committee (Henry Fimbres/Vacant) – No Report Scheduled.**
5. **Special Events/Programs Committee (Vacant/Vacant) –No Report Scheduled.**
6. **Arts and Culture Committee (Vacant/Vacant) – No Report Scheduled**

PUBLIC ORALS

7.

NEW BUSINESS

8. **Selection of Beautification Date**– Staff recommends that the Commission select April 20, 2019 and a Citywide Cleanup being planned for Earth Day as the next Beautification Date.
9. **Selection of Committee Members** – It is recommended that the Commission nominate and vote for members of the Commission Committees or holdover these decisions for a future date with a full five member commission.
10. **Selection of Chairperson and Vice-Chairperson**- It is recommended that the Commission nominate and vote for a Chairperson and Vice-Chairperson for the 2019 year or holdover these decisions for a future date with a full five member commission.
11. **Adoption of Utility Box Program**- Staff recommends that the Commission review the Utility Box Program and adopt this program as a Commission Program.
12. **Recommendations for Arts in Public Places Policy/Public Arts Committee**- It is recommended that the Commission provide feedback and recommendations to staff for moving the Arts in Public Places Policy and Public Arts Committee forward to City Council.

COMMISSION ORALS

13. **Park Ranger Update- Vice-Chairperson Jackson**
14. **Update on Barnyard Zoo Sign- Vice-Chairperson Jackson**
15. **Summer Concerts in the Park- Vice-Chairperson Jackson**

STAFF ORALS

16. **Spring Programs and Events**
17. **Prop 68 Grant Submittals, Due Dates and Future Funding**

NEXT COMMISSION MEETING

18. **Next Commission Meeting will be Thursday, April 18, 2019 @ 5:00 p.m.**

ADJOURNMENT

CITY OF MONTEBELLO

RECREATION & CULTURE COMMISSION AGENDA STAFF REPORT

TO: Vice-Chairperson and Members of the Culture and Recreation Commission

FROM: David Sosnowski, Director of Recreation & Community Services

SUBJECT: Adoption of the Utility Box Art Program

DATE: March 21, 2019

RECOMMENDATION

It is recommended that the Commission adopt the Utility Box Art Program and any other desirable, relatable action.

BACKGROUND

Many municipalities have adopted programs allowing for local artists and service clubs to beautify their Cities by painting City-owned utility boxes.

DISCUSSION

The City owns many utility boxes throughout the City. It is desirable to adopt a program that allows for local artists, residents and service clubs to sponsor and/or paint and decorate the utility boxes.

The application requires a sketch of the design that the artist would like to paint on the utility box as well as some basic information about the desired location for the work. The Culture and Recreation Commission would be presented with the proposed designs for approval at monthly commission meetings.

ATTACHMENTS

- A. Draft Application

City of Montebello
Art in Public Places- Utility Box Program
1600 W. Beverly Blvd.,
Montebello, CA 90640
(323) 887-4540
www.cityofmontebello.com

Instructions: This application must be filled out completely and submitted to City Hall,
Department of Recreation & Community Services, Attn: Art in Public Places.

Personal Information:

Name: First _____ Middle _____ Last _____
Address: _____ City: _____ State: _____ Zip: _____
Telephone: _____
Email: _____

DRAFT

Artistry Information:

Location of Utility Box: _____
Artist Resume (Brief Description of Previous Artwork): _____

For Office Use Only:

Date Application was Submitted: _____ x: _____
Signature
Date of Approval: _____ x: _____
Signature
Needs Revisions: _____ x: _____
Signature

Please submit your rendering of proposed artwork for the utility box below:

DRAFT

CITY OF MONTEBELLO

RECREATION & CULTURE COMMISSION AGENDA STAFF REPORT

TO: Vice-Chairperson and Members of the Culture and Recreation Commission

FROM: David Sosnowski, Director of Recreation & Community Services

SUBJECT: The formation of a Public Art Committee as an advisory committee to the Director of Recreation & Community Services, a draft Art in Public Places (APP) ordinance that establishes public art and/or in-lieu fees.

DATE: March 21, 2019

RECOMMENDATION

It is recommended that the Commission authorize staff to conduct a survey of the municipalities that currently have a public art ordinance that includes public art requirements, an in-lieu fee, and procedures for review and approval of public art as well as make recommendations for the formation of the committee and Art in Public Places Policy.

DISCUSSION

In response to the community of Montebello's desire for public art, specifically as a part of new developments, the Planning Division has conducted initial research to provide the Commission, City Council and the public information on the formation of a Public Art Committee, the role of the Public Arts Committee, public art ordinances, and in-lieu fees. The limited research has found consistent components that could be explored further to incorporate into ordinances for the City.

The following consistent components:

- The formation and authorization of a public art committee, most of whom are an advisory committee to the Director of Recreation & Community Services
- The codification of the definition of public art, the requirement of public art (when is it required), the actual public versus donated art, the in-lieu fee(s), and the procedure for review and approval of public art.

Public Art Committee

The purpose of the public art committee is to provide review from appointees whom the City Council consider qualified to review public art. In addition, the public art committee

allows for public participation in deciding on public art. This is seen as important for various reasons, most importantly, for the increase in public art and the public art to be a part of the community, considering public art tends to remain a part of the community for an extended period of time and is included in the identity of the City.

Art in Public Places (APP)

The purpose of the APP is to establish definitions, requirements, and in-lieu fee(s). The codification of APP is important as the ordinance will establish what is public art and with the public art committee what public art is acceptable. The requirements will establish when public art is required and how the proposed public art will be reviewed and approved. The in-lieu fee will establish the fee to pay instead of providing public art and how the funds will be accounted for.

Direction of the APP

The following lists some of the questions and issues that staff is seeking Commission direction:

- Does the Commission want to recommend a Public Art Committee? If so, would the Public Art Committee be an advisory committee or approval committee? If an advisory committee, who would oversee the Public Art Committee? How many committee members?
 - Initial research has found a form of Public Art Committee to act as an advisory committee to the Director of Community Development. This appears to allow for review of public art without over-burdensome review.
 - The Commission can recommend that the Committee be a sub-committee of the Commission, newly appointed residents by the City Council or another form as desired to be recommended to the Council by the Commission.
- Public Art is broad by definition, what guidelines and/or restrictions would the Commission like to recommend to City Council for the AAP ordinance? Is there a valuation level placed upon public art and if so, how would the valuation be determined?
 - Initial research has found public art to have a very broad and wide definition. However some commonalities are: mosaics, sculptures, and water sculptures, etc.
- Should the In-lieu fee be in place of public art as a whole or a portion? How should the in-lieu fee be calculated: single, fixed fee; flat rate fee with review by City Council on a designated basis; flat rate fee with no annual increase; flat rate with annual increase (based upon an index); percentage of valuation of project; or some other method
 - Initial research has found the in-lieu fee to be a percentage of the valuation of the project – anywhere from 0.5% to 2.5%

- Initial research has found most municipalities have a percentage of the valuation of the project as the in-lieu fee and the in-lieu fee is in place of public art as a whole.

SUMMARY

It is recommended that the Commission authorize staff to conduct a survey of the municipalities that currently have a public art ordinance that includes public art requirements, an in-lieu fee, and procedures for review and approval of public art. It is also recommended that the Commission provide feedback on the formation of a Public Art Committee and Ordinance(s) and Resolution(s) to help establish and codify the AAP, including an in-lieu fee. This feedback will help guide future recommendations to City Council for implementation of the Committee, ordinance, resolution and fees.

ATTACHMENTS

A. None