

**AGENDA ITEMS ON FILE FOR CONSIDERATION AT THE
MEETING OF THE MONTEBELLO GOLF COMMISSION
WEDNESDAY, DECEMBER 18, 2019 AT 11:30 A.M
AT CITY HALL COUNCIL CHAMBERS**

GOLF COURSE COMMISSION

DILLON ARREOLA
CHAIRPERSON

BARNEY SANTOS
VICE CHAIRPERSON

BILL WALTERS
COMMISSIONER

JOSEPH CAPPIELLO
COMMISSIONER

CITY STAFF

FERNANDO GARCIA
G.C SUPT/ FAC. MGR

DAVID SOSNOWSKI
DIRECTOR REC & COMM SERVICES

JAMES COINER
DEPUTY DIRECTOR REC & COMM SERVICES

CONCESSIONAIRES

ALEX ORTIZ
GOLF PROFESSIONAL

SEAN SHAMIM
Q.C. GENERAL MANAGER

OPENING CEREMONIES

CALL MEETING TO ORDER

**ROLL CALL- ADMINISTRATIVE ANALYST CECILIA AMAYA
APPROVAL OF MINUTES FOR NOVEMBER 20, 2019
APPROVAL OF AGENDA FOR, DECEMBER 18, 2019**

In compliance with the Americans with disabilities Act, we can arrange for a special assistance to participate in this meeting by contacting the Director of Building Services (323/887-1497). Notification 48 hours prior to the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting (23 CFR 35.102-35.104 ADA Title II).

SCHEDULED MATTERS

- 1. Presentation scheduled – No presentations scheduled**
- 2. Operations.**
 - a. Monthly Operations Report**
- 3. Tournament Schedule.**
- 4. Golf Course Revenue/ Consolidated Income Statement/ Monthly Operating Statement.**
- 5. Quiet Cannon Revenue Update.**

NEW BUSINESS

- 6. No New Business**

PUBLIC ORALS

- 7. Speakers Cards to be turned in prior to meeting**

STAFF ORALS

- 8. No staff orals scheduled.**

COMMISSION ORALS

- 9. Chairperson Arreola**
 - a. Report On Construction**
- 10. Commissioner Walters**
 - a. Golf Course Parking Report**
 - b. Tom Camacho Contract**
 - c. Golf Carts**
 - d. Golf Ropes**
- 11. Commissioner Cappiello**
 - a.**

- 12. Vice Chairperson Santos**
 - a. Report on Hotel Integration**

ADJOURNMENT

- 13. Next Commission Meeting is scheduled for Wednesday, January 15, 2019 at 6:30 pm at the City Hall Council Chambers.**

**CITY OF MONTEBELLO
GOLF COURSE COMMISSION
MINUTES OF NOVEMBER 20, 2019
WEDNESDAY AT 11:30 AM**

The Golf Course Commission of the City of Montebello met in regular session at the City Hall Council Chambers at the above date and time.

OPENING CEREMONIES

Commissioner Dillon Arreola called the meeting to order at 11:31 a.m.

Administrative Analyst Cecilia Amaya took roll

COMMISSIONERS PRESENT: Dillon Arreola
Joseph Cappiello
Barney Santos
Bill Walters

CONCESSIONARIES PRESENT: N/A

STAFF PRESENT: David Sosnowski
Fernando Garcia

EXCUSED ABSENT: James Coiner

UNEXCUSED ABSENT: Alex Ortiz
Sean Shamim

SCHEDULED MATTERS

1. Presentations – No presentations were scheduled.

2. Operations Narrative – Superintendent Garcia gave an update on the hiring process for Part Time Employees and conditions of the golf course.
3. Tournament Schedule – A schedule was provided to the commission.
4. Golf Course Revenues/ Monthly Operating Statement – The Commission reviewed the revenue and monthly operating statements provided.
5. Quiet Cannon Revenue - The Commission received and reviewed the revenue report provided.

NEW BUSINESS

6. Chairperson Arreola motioned moving the Golf Commission meeting to 6:30 pm starting January 15th . Motion approved by all.

Public Orals

7. No Public Orals
8. No staff orals.
9. Commission Orals – Commissioner Arreola inquired about where the money for the hotel rental clubs go. Commissioner Santos asked the staff about the hotel revenue integration and spoke about the agenda deadline. Commissioner Cappiello spoke about the cost of handicap flags cost.

NEXT MEETING SCHEDULED

Next meeting is scheduled for Wednesday, December 18, 2019 at 11:30 a.m.

ADJOURNMENT

Meeting adjourned at 12:24 p.m.

Operations Narrative

December 18, 2019

Golf Greens #s 3,5,9,10,12,13 and 15 were aerified with solid $\frac{1}{4}$ tines to help reduce compaction. This was necessary to aid in recovering from Dollar Spot. The remainder of the greens will continue to be evaluated and aerification will be done if necessary. The utmost care is taken to prevent major disruption of the greens so we don't impact the golfers experience in a negative way.

Trees staff has been checking trees adjacent to greens that are causing shading on the green surface to see about scheduling trimming to help create more light and air transfer. This will help dry the green out from moisture that may stay on it too long contributing to fungal growth (Dollar Spot and others)

Irrigation has been off for an extended period of time after our recent rains. We will adjust as necessary.

The course received approximately 3.4" of rain in the last 5 weeks. We had to close the course on November 28th and December 4th due to unplayable conditions. Carts were restricted to cart paths on December 5th and December 9th due to saturated fairways.

Staffing update: no changes

During the 2 week closure of City Hall golf course maintenance staff (City Staff) will be operating normal hours except for Holidays where crews are here from 3:30am-7:30am-12/24 12/25 and 1/1.

Construction updates- No new Updates.

Routine maintenance will continue as weather and personnel levels permit.

**GOLF COURSE
REVENUE AND ROUNDS WORKSHEET
ROUNDS**

MONTH	2018/19	REVENUE	YR. TO DATE	2019/20	REVENUE	YR. TO DATE
JULY	3,454	90,073.00	\$ 90,073.00	4,085	95,158.00	\$ 95,158.00
AUGUST	3,532	85,869.98	\$ 175,942.98	6,502	104,500.64	\$ 199,658.64
SEPTEMBER	3,058	73,793.01	\$ 249,735.99	3,072	72,830.02	\$ 272,488.66
OCTOBER	3,731	102,194.00	\$ 351,929.99	4,103	98,460.00	\$ 370,948.66
NOVEMBER	3,218	87,258.66	\$ 439,188.65	3,200	89,470.66	\$ 460,419.32
DECEMBER	3,081	79,120.00	\$ 518,308.65			\$ 460,419.32
JANUARY	3,750	67,274.00	\$ 585,582.65			\$ 460,419.32
FEBRUARY	2,293	55,655.21	\$ 641,237.86			\$ 460,419.32
MARCH	2,878	71,808.74	\$ 713,046.60			\$ 460,419.32
APRIL	4,192	83,158.00	\$ 796,204.60			\$ 460,419.32
MAY	3,792	91,788.61	\$ 887,993.21			\$ 460,419.32
JUNE	4,081	100,977.36	\$ 988,970.57			\$ 460,419.32
TOTALS:	41,060	988,971		20,962	460,419	

CART RENTAL

MONTH	2018/19	REVENUE	YR. TO DATE	2019/20	REVENUE	YR. TO DATE
JULY	2,175	39,899.00	\$ 39,899.00	2,356	45,425.00	\$ 45,425.00
AUGUST	2,151	40,272.00	\$ 80,171.00	2,651	49,416.00	\$ 94,841.00
SEPTEMBER	1,740	33,542.00	\$ 113,713.00	1,841	35,925.00	\$ 130,766.00
OCTOBER	2,511	42,925.00	\$ 156,638.00	2,426	46,254.00	\$ 177,020.00
NOVEMBER	1,940	35,849.00	\$ 192,487.00	1,924	37,373.00	\$ 214,393.00
DECEMBER	1,741	34,038.00	\$ 226,525.00			\$ 214,393.00
JANUARY	1,458	28,856.00	\$ 255,381.00			\$ 214,393.00
FEBRUARY	1,285	24,749.00	\$ 280,130.00			\$ 214,393.00
MARCH	1,674	32,495.00	\$ 312,625.00			\$ 214,393.00
APRIL	2,092	38,536.00	\$ 351,161.00			\$ 214,393.00
MAY	2,253	42,143.00	\$ 393,304.00			\$ 214,393.00
JUNE	2,413	45,079.00	\$ 438,383.00			\$ 214,393.00
TOTALS:	23,433	438,383		11,198	214,393	

DRIVING RANGE

MONTH	2018/19	REVENUE	YR. TO DATE	2018/19	REVENUE	YR. TO DATE
JULY	518	4,072.00	\$ 4,072.00	577	5,220.00	\$ 5,220.00
AUGUST	577	4,684.00	\$ 8,756.00	600	5,416.00	\$ 10,636.00
SEPTEMBER	609	5,044.00	\$ 13,800.00	433	4,028.00	\$ 14,664.00
OCTOBER	567	4,564.00	\$ 18,364.00	464	4,476.00	\$ 19,140.00
NOVEMBER	537	4,572.00	\$ 22,936.00	469	4,444.00	\$ 23,584.00
DECEMBER	447	3,876.00	\$ 26,812.00			\$ 23,584.00
JANUARY	417	3,656.00	\$ 30,468.00			\$ 23,584.00
FEBRUARY	323	2,856.00	\$ 33,324.00			\$ 23,584.00
MARCH	496	4,428.00	\$ 37,752.00			\$ 23,584.00
APRIL	605	4,936.00	\$ 42,688.00			\$ 23,584.00
MAY	514	4,488.00	\$ 47,176.00			\$ 23,584.00
JUNE	711	6,248.00	\$ 53,424.00			\$ 23,584.00
TOTALS:	6,321	53,424		2,543	23,584	

QUIET CANNON 1						
MONTH	2017/18	REVENUE	YR. TO DATE	2019/20	REVENUE	YR. TO DATE
JULY		-	\$ -		20,627.17	20,627.17
AUGUST		-	\$ -		23,993.93	44,621.10
SEPTEMBER		-	\$ -		45,060.08	89,681.18
OCTOBER		-	\$ -		53,402.43	143,083.61
NOVEMBER		45,389.64	\$ 45,389.64		62,865.51	205,949.12
DECEMBER		96,919.61	\$ 142,309.25			205,949.12
JANUARY		31,705.91	\$ 174,015.16			205,949.12
FEBRUARY		24,385.01	\$ 198,400.17			205,949.12
MARCH		40,336.63	\$ 238,736.80			205,949.12
APRIL		31,688.54	\$ 270,425.34			205,949.12
MAY		52,124.58	\$ 322,549.92			205,949.12
JUNE		59,176.40	\$ 381,726.32			205,949.12
TOTALS:		381,726.32			205,949.12	

COMBINED G.C. REVENUE						
MONTH	2018/19	2017/18	YR. TO DATE	2019/20	REVENUE	YR. TO DATE
JULY	\$ 134,027.00	\$ 134,044.00	\$134,044.00	\$ 150,853.00	166,430.17	\$ 166,430.17
AUGUST	\$ 130,776.00	\$ 130,825.98	\$264,869.98	\$ 159,266.00	183,326.57	\$ 349,756.74
SEPTEMBER	\$ 112,359.00	\$ 112,379.01	\$377,248.99	\$ 112,743.00	157,843.10	\$ 507,599.84
OCTOBER	\$ 149,653.00	\$ 149,683.00	\$526,931.99	\$ 149,170.00	202,592.43	\$ 710,192.27
NOVEMBER	\$ 127,673.00	\$ 173,069.30	\$700,001.29	\$ 131,281.00	194,153.17	\$ 904,345.44
DECEMBER	\$ 116,654.00	\$ 213,953.61	\$913,954.90		-	\$ 904,345.44
JANUARY	\$ 97,426.00	\$ 131,491.91	\$1,045,446.81		-	\$ 904,345.44
FEBRUARY	\$ 84,640.21	\$ 107,645.22	\$1,153,092.03		-	\$ 904,345.44
MARCH	\$ 104,248.00	\$ 149,068.37	\$1,302,160.40		-	\$ 904,345.44
APRIL	\$ 126,120.00	\$ 158,318.54	\$1,460,478.94		-	\$ 904,345.44
MAY	\$ 138,193.00	\$ 190,544.19	\$1,651,023.13		-	\$ 904,345.44
JUNE	\$ 152,211.00	\$ 211,480.76	\$1,862,503.89		-	\$ 904,345.44
TOTALS:	\$1,473,980.21	\$1,862,503.89		\$703,313.00	\$904,345.44	

Note:

1 - QC revenue reflects net of loan obligations

CITY OF MONTEBELLO
DEPARTMENT OF RECREATION AND COMMUNITY SERVICES
GOLF COURSE DIVISION

JANUARY 2020 – TOURNAMENT SCHEDULE

<u>DATE</u>	<u>TIME</u>	<u>EVENT</u>	<u>PLAYERS</u>
1-WED		HOLIDAY RATES	
18-SAT	9:00am	<u>Ukers Golf</u>	40
19-SUN	9:30am	<u>Sons of Italy</u>	18
22-MON	MLK	Holiday rates	